

UNIVERSITE CATHOLIQUE DE LILLE EXCHANGE INFORMATION 2016/2017 - LILLE Campus



UNIVERSITÉ
CATHOLIQUE
DE LILLE 1875

General Information	
Location	Lille, France
Major Study Areas	Université Catholique de Lille includes 5 faculties and 20 schools and colleges : <ul style="list-style-type: none"> ➤ Law, Economics, Management ➤ Arts and Humanities, Theology, Ethics ➤ Health Sciences, Social Work ➤ Science and Engineering
Number of students	25,500 full time students, of whom 3,300 international students from 100 different countries
University website	Home page: http://www.univ-catholille.fr Homepage in English: http://www.univ-catholille.fr/index-UK.asp
International Relations Office	<div style="display: flex; justify-content: space-between;"> <div style="width: 70%;"> <p>. Anne-Marie Michel - Director - E-mail : anne-marie.michel@univ-catholille.fr</p> <p>. Anne-France Danel – Personal Assistant Tel : + 33 3 59 56 69 98 – E-mail : anne-france.danel@univ-catholille.fr</p> <p>. Audrey Vanpeperstraete - Deputy Director and in charge of ESP Coordination E-mail : audrey.vanpeperstraete@univ-catholille.fr</p> <p>. Annie-Claude Guiset – Deputy Director and in charge of Communication E-mail : annie-claude.guiset@univ-catholille.fr</p> <p>. Stéphanie Bois – Erasmus Program E-mail : stephanie.bois@univ-catholille.fr</p> <p>. Marie-Eve Bonnet Laborderie - Student Exchange Coordinator Tel : + 33 3 59 56 69 95 - E-mail : marie-eve.bonnetlaborderie@univ-catholille.fr</p> <p>. Garrett Epp – European Summer Program E-mail : garrett.epp@univ-catholille.fr</p> <p>. Estelle Le Meur - European Summer Program – Erasmus Program E-Mail : estelle.le-meur@univ-catholille.fr</p> <p>. Céline Marcorelli – European Summer Program – Erasmus Program E-mail : celine.marcorelli@univ-catholille.fr</p> <p>. Karima Mouheb - European Summer Program – Erasmus Program E-mail : karima.mouheb@univ-catholille.fr</p> </div> <div style="width: 25%; border-left: 1px solid black; padding-left: 10px;"> <p>Mailing Address :</p> <p>Université Catholique de Lille Direction Relations Internationales 60 Bd Vauban CS 40109 59016 Lille CEDEX France</p> </div> </div>

Academic Information

Language of instruction	<p>Most courses are taught in French. Courses taught in English, German or Spanish are as well offered.</p> <p><i>For courses taught in English, please see page 4 "Courses taught in English"</i></p> <p>Students who wish to take courses in French will need to provide a recommendation letter from their French teacher with the application form (see "supporting documents" page 6).</p>
Academic Level	Undergraduate and/or Graduate
Course Information	<p>Exchange students can take courses on Lille Campus only.</p> <p>Herein below is information on the areas of study offered by our Faculties/Schools, the contact details of the departmental coordinators and links to the most up-to-date lists of courses.</p> <p>Please note that the 2016/17 lists of courses are available between April and June, depending on the faculty or school.</p> <p>Usually, there are few changes in the lists of courses from one academic year to the other so you can rely on these lists to fill in the application form :</p>

Faculties/Schools open to exchange students on Lille Campus	Area of study offered to exchange students	Course Information	Contact Detail of Departmental Coordinators
FD – Faculty of Law – Faculté de Droit http://www.faculte-libre-de-droit-lille.fr/	Law (Private, Business, Social Law), Political Science, European and International Law, Human Rights	List of courses on request	Isabelle.MINEZ@univ-catholille.fr
FGES – Faculty of Management, Economics & Sciences – Faculté de Gestion, Economie & Sciences http://www.fges.fr/	Economics, Finance, Management, Business, Accountancy, Auditing, Entrepreneurship, IT, Biology, Biotechnology, Ecology, Biochemistry, Biophysics, Mathematics, Physics, Chemistry	<ul style="list-style-type: none"> . Bachelor's degree in Economics and finance: link . International Bachelor in Economics and Business Administration: link . Bachelor's degree in Management and Business: link . Bachelor's degree in Accounting, Finance and Law : link . Bachelor's degree in Biological Sciences : link . Bachelor's degree in Sciences, Engineering Sciences: link . Bachelor's degree in Information Technology and Computer Sciences: link . Master's degree in Management for Banks: link . Master's degree in Corporate Finance and Financial Markets: link . Master's degree in Chartered Accounting and Auditing : Master 1 Master 2 . Master's degree in International Management : link . Master's degree in Management and Entrepreneurship: link . Master's degree in Digital Commerce: link . Master's degree in Applied Ecology: link . Master's degree in Information Technology and Computer Sciences: link 	Celine.blondeau@univ-catholille.fr
FLSH - Faculty of Arts & Humanities Faculté des Lettres & Sciences Humaines www.flsh.fr	Arts, Literature, Modern Languages, History, Geography, Political Science, Media & Communication, Psychology	Link to course descriptions	suzanne.bray@univ-catholille.fr

FMM - Faculty of Medicine & Midwifery Faculté de Médecine & Maïeutique http://flm.icl-lille.fr/	Medicine	List of courses on request Courses taught in French only	olivier.bodart@univ-catholille.fr
FT – Faculty of Theology Faculté de Théologie http://theologie.icl-lille.fr	Philosophy, History and religious studies, Theology , Bible, Classical Languages	Description of courses available on this link	perrine.tamboise@univ-catholille.fr
ISTC – College of Communication http://www.istc.fr/	Communication , Marketing and Public relations	List of courses on request	julie.navalkar@istc.fr
ISL – Institute of Social Work Institut Social de Lille http://www.institut-social-lille.fr	Social Work	List of courses on request (Year 1 only)	estelle.soudant@institut-social-lille.fr
ESPOL – European School of Political and Social Sciences http://www.espol-lille.com/	Political Sciences, Social Sciences, European Studies	Bachelor program Master program List of courses on request	giulia.sandri@univ-catholille.fr elise.millois@univ-catholille.fr
EDHEC Business School http://www.edhec.edu/	EDHEC Master - Business Management Track	Master 1 : Link to course descriptions MSc : Link to course descriptions	kinga.bertoti@edhec.edu
EDHEC BBA http://www.bba-edhec.fr/	Business Administration	Programs taught in English or in French. List of courses on request.	anne-charlotte.bernard@edhec.edu
IESEG School of Management http://www.ieseg.fr	Marketing, Finance, Human Resource Management, Management of Information Systems, Operations Management, Audit Control, Entrepreneurship & Innovation, International Negotiation and Sales Management, International Business Economics	Upload course list for exchange students here . (within Grande Ecole Program only ; bachelor and master level) Check course syllabus (outline) here	p.ameye@ieseg.fr
ESTICE International Business School http://www.estice.fr	International Business and Languages (English, Spanish, German, Russian, Chinese, Portuguese) Intercultural Communication	Link to course descriptions	amelia.kyriakakis@univ-catholille.fr
HEI Engineering school http://www.hei.fr/	Architectural, civil and building engineering, chemical, mechanical electricity and automatics,biomedical, textile, computer sciences, energy, habitat and environment; engineering management; banking finance and insurance	Link to course descriptions	anne.lacour@hei.fr
ISA Institute of Life Sciences Engineering School http://www.isa-lille.fr/	Agriculture, Food Sciences, Environmental Sciences, Landscape Management, Agribusiness and Management	. Engineering program (taught in French): link . Master in Food Technology (taught in English) : link . Master in Sustainable Management of Pollution (taught in English): link . Master in Environmental Sciences (taught in French): link	thanhly.leminh@isa-lille.fr

ISEN Engineering school http://www.isen.fr/	Electronics, Computer Science, Telecommunications, Signals & Systems	Link to course descriptions	evelyne.litton@isen.fr														
Study areas not open to exchange students	The following areas of study are NOT open to exchange students : Midwifery – Nursing – Physiotherapy – chiropody – Faculty of Law : 2 nd year of Master (Master Droit)																
Courses taught in English	Please consult the most updated list of courses taught in English offered in our faculties and schools on this link No official test is required for partner universities' students (we expect that exchange students have a sufficient level of English language). To note : for exchange students wishing to attend courses taught in English at the Faculty of Law , we recommend having the following CEFR level : B2 <i>CEFR = Common European Framework of Reference for Languages</i> Please see the assessment grid on this link http://www.coe.int/t/dg4/education/elp/elp-reg/Source/assessment_grid/assessment_grid_english.pdf																
Course Registration Information	Students are invited to indicate the chosen study area or a provisional list of courses on the Université Catholique de Lille Student Exchange Application Form. Please note that we cannot guarantee that the courses you choose in advance will be available at the time of enrolment. The confirmation of the chosen courses and the registration for the courses are finalized on arrival in France with the Departmental Coordinator in the host school/faculty.																
Full-time Academic Course Load	In the European Credit Transfer System (ECTS), the normal workload for a full-time student is 30 credits per semester. It is up to the home institution to decide how many courses exchange students should take However, we recommend taking a minimum of 20 credits.																
Grading System	The French grading scale is from 0 to 20. <table border="1" data-bbox="391 1283 773 1520"> <tr> <td>18-20</td> <td>Exceptional</td> </tr> <tr> <td>16-17</td> <td>Excellent</td> </tr> <tr> <td>14-15</td> <td>Very good</td> </tr> <tr> <td>12-13</td> <td>Good</td> </tr> <tr> <td>10-11</td> <td>Average</td> </tr> <tr> <td>8-9</td> <td>Just Sufficient</td> </tr> <tr> <td>Below 8</td> <td>Fail</td> </tr> </table>			18-20	Exceptional	16-17	Excellent	14-15	Very good	12-13	Good	10-11	Average	8-9	Just Sufficient	Below 8	Fail
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10-11	Average																
8-9	Just Sufficient																
Below 8	Fail																
Transcripts	Transcripts are mailed by the host school/faculty's departmental coordinator to the student and to the home university exchange coordinator 6 weeks after the end of the semester.																

Academic Calendars

The academic calendar is divided into 2 semesters :

- . Semester 1 or Fall Semester : it starts from end of August or early September and ends in December or January depending of the host faculty or school.
- . Semester 2 or Spring Semester : it starts from early January to May or June depending of the host faculty or school

Kindly note that each faculty and each school has its own academic calendar.

Please note that the 2016/2017 academic calendars are usually available between April and June.

Faculty / School Lille Campus	Exchange Students should be present at the faculty/school during the months below
FD – Faculty of Law Faculté de Droit	Fall semester : early September to mid-January Spring semester : mid-January to end of June <i>Re-sit sessions for Fall and Spring Semesters in June</i>
FGES – Faculty of Management, Economics & Sciences Faculté de Gestion, Economie & Sciences	Bachelor program : Fall semester : from end of August to December (before Christmas Holidays) Spring semester : from early January to mid-May Master program : yearly based – from mid-September to end of May
FLSH - Faculty of Arts and Humanities Faculté des Lettres & Sciences Humaines	Fall semester : early September to December (before Christmas Holidays) Spring semester : early January to end of May (to end of June for students who need to retake exams)
FMM – Faculty of Medicine & Midwifery Faculté de Médecine & Maïeutique	Fall semester : from early September to end of December (to be confirmed) Spring semester : from early January to end of June (to be confirmed)
FT Faculty of Theology Faculté de Théologie	Fall semester : end of September to mid-January Spring Semester: mid-January to mid-June
ISTC – College of Communication	Fall semester : early September to December (before Christmas Holidays) Spring semester : early January to May (early July if students take Master 1 courses)
ISL -Institute of Social Work Institut Social de Lille	Fall semester : early September to end of January Spring semester : early January to end of June
ESPOL - European School of Political and Social Sciences	Fall semester: early September to December (before Christmas Holidays) Spring semester: early January to end of May <i>Re-sit sessions for Fall and Spring Semesters in June</i>
EDHEC Business School	Fall term : early September to end of December Spring term : early January to end of April (MSc) or May (Master 1)
EDHEC BBA	Fall semester : early September to end of December Spring semester : early January to end of May (French taught program) early February to end of May (English taught program)
IESEG School of Management	Fall semester : mid-August to December (before Christmas Holidays) Spring semester : early January to end of June
ESTICE International Business School	Fall semester : early September to December (before Christmas Holidays) Spring semester : early January to mid-May
HEI Engineering School	Fall semester: early September to end of January Spring semester: early January to end of June
ISA Institute of Life Science	Fall semester: mid-September to mid-January Spring semester: mid January to mid-June
ISEN Engineering School	Fall semester : mid-September to end of December Spring semester : early January to end of June (classes) or July (if internship)

Nomination and Application Procedure

<p>Application Deadlines</p>	<p>For a student exchange beginning :</p> <ul style="list-style-type: none"> . end of August/September (our First semester/Fall semester or academic year) : April 30, 2016 . early January (our Second semester/Spring semester) : October 15, 2016
<p>Nomination and Application Procedure</p> <p>Kindly note that the application is entirely on-line</p>	<p>Step 1: the home university sends an e-mail to nominate the student(s) to marie-eve.bonnetlaborderie@univ-catholille.fr (UCL Student Exchange Coordinator) with the following information: Name – Surname – Gender – E-mail address - Major – Period of study exchange at Université Catholique de Lille.</p> <p>Step 2: the home university sends the following link for application https://uclille.moveon4.com/form/554b6aeb0f9d301523000006/eng</p> <p>Step 3 : the student creates his/her account, completes the Student Exchange Application and uploads the requested documents.</p> <p>Step 4: Once the application is completed, the student receives an e-mail confirming the reception of the application form and can save it in pdf format.</p> <p>Step 5: UCL Student Exchange Coordinator sends the complete application to the appropriate academic department(s) for approval.</p> <p>Step 6: If the students are accepted, UCL Student Exchange Coordinator sends the original acceptance letter to the Exchange Coordinator of the student’s home university. It generally takes 3/4 weeks for an application to be processed and the acceptance letter to be mailed.</p> <p>Step 7 : the student will be contacted directly by the host faculty/school to provide additional documents to finalize the application.</p> <p><i>Please note :</i></p> <p>If a student Cancels his/her exchange application, please inform and send an e-mail to UCL Student Exchange Coordinator : marie-eve.bonnetlaborderie@univ-catholille.fr</p> <p><i>We can't accept exchange students less than 18 years old</i></p>
<p>Supporting documents required to upload on line</p>	<ul style="list-style-type: none"> ➤ Copy of passport ➤ Current transcripts. Students with a GPA lower than 2.75 must obtain UCL’s permission in advance to participate in the student exchange program. Official and non official transcript are accepted ➤ For students wishing to attend courses taught in French : a letter of recommendation from their French teacher confirming the student’s level <p>For exchange students wishing to attend courses taught in French at the Faculty of Law, we recommend to have the following CEFR level: B2.</p> <p><i>CEFR = Common European Framework of Reference for Languages.</i></p> <p>Please see the assessment grid on this link http://www.coe.int/t/dg4/education/elp/elp-reg/Source/assessment_grid/assessment_grid_english.pdf</p>

Accommodation Information

It may be very difficult to find housing upon arrival in Lille. So we strongly recommend students to make sure that they have housing **before** arrival in France.

Please find below 2 options: to stay in a university dorm or to find housing by oneself.

<p>Stay in a university dorm</p>	<p>If you wish to book a room in a university dorm, kindly note that all the housing information (list of dorms, description, rent price, application procedure, etc.) is available on the website of AEU (Housing Office) : www.asso-aeu.fr (English version available/please click on the British flag)</p> <p><u>Information and Contact</u> :</p> <p>Service Logement (Housing Office) - A.E.U Association d'Entraide Universitaire 47 Boulevard Vauban (second floor) - Lille - Tel: +33 (0)3. 20.15.97.78 - E-mail : contact.aeu@orange.fr Website : http://www.asso-aeu.fr/en/ – Facebook : facebook.com/aeu.com Open from Monday to Friday : 8.30 am to 6.00 pm</p>	
<p>University dorms available to exchange students</p>	<p>University dorms available on campus</p> <ul style="list-style-type: none"> ➤ Saint-Michel ➤ Albert le Grand ➤ Teilhard de Chardin ➤ Valentine Charrondière ➤ Denis Reille ➤ Foyer International – St Camille 	<p>University dorms available off campus</p> <ul style="list-style-type: none"> ➤ Charles Havez ➤ Franciscaines de Lille ➤ Franciscaines de La Madeleine ➤ Notre-Dame ➤ Saint-Louis ➤ Saint-Gérard
<p><u>Recommended housing application deadlines</u></p>	<ul style="list-style-type: none"> - April 30 *for a student exchange beginning in August/September (our First semester/Fall semester) - October 30 ** for a student exchange beginning in January (our Second semester/Spring semester) <p>* Housing application open from January 1st ** Housing application open from September 15</p> <p>It still may be possible to apply after this deadline</p>	
<p>Housing application procedure and important information</p>	<p>. The student applies on line on the AEU website (Housing office) : http://www.asso-aeu.fr/en/ Please click on the British flag - “Accommodation”.</p> <p>To validate your application, you will be asked to pay on line a housing administrative fee of 235 Euros.</p> <p>. The allocation of your dorm and a housing attestation mentioning the address of your dorm (attestation requested to get your visa) will be given by the Housing Office (AEU) :</p> <ul style="list-style-type: none"> - from mid June to mid-August for a student exchange beginning in end of August/September (Fall semester) - from early December for a student exchange beginning in January (Spring Semester) <p>. The accommodation allocation board will take into account your preferences as much as possible according to availability. <i>To note: The International Office of UCL has no involvement in the allocation of rooms/dorms which is the responsibility of AEU.</i></p> <p>. According to French law, rentals run for 1 year and are due:</p> <ul style="list-style-type: none"> - from August 1st to July 31st (student exchange for Fall semester or academic year) even if the students arrive later in September. - or from January 1st to December 31st (student exchange for Spring Semester) even if the students arrive later in February. <p>. Leaving your dorm before the date of expiration of your rental contract : 1 month before leaving your dorm, students must inform by e-mail the Housing Office : contact.aeu@orange.fr</p> <p>Students may consult as well the housing FAQ available on http://www.asso-aeu.fr/en/ (put your computer mouse on “Accommodation” and click on “FAQ”)</p>	

Other housing options

These are some websites for students wishing to find housing by themselves :

<http://www.francecoorentstudents.com/>

<http://www.estudines.com/>

<http://www.campusea.fr/>

A guide of Housing in Lille (version in French) is available on this website

<http://www.crij-npdc.fr/site/wp-content/uploads/2015/08/guide-logement-2015.pdf>

Estimated cost of living

Budget in Euros

. Expenses by month

Rent in university dorm AEU	from about 240 to 550/month
Charges in university dorm AEU : electricity – water	About 40/month
Food (university restaurant AEU)	About 300/month
Transport (bus/metro)	About 80/month (rather leisure)
Phone & Internet	About 30/month
Total	From about 690 to 1,000/month

. Supplementary annual expenses should be added

For students booking a room through AEU :

- AEU housing **application fee** : 235 Euros
- AEU student **services card** : About 11 Euros
- **Membership fees and services** (AEU dorm) : 456 Euros
- Insurance for accommodation : About 44 Euros
- **French Health insurance**: About 215 Euros/Academic year.
It is **mandatory** if students stay for **more than 3 months** in France (please see page 10)
- For students having a visa "CESEDA" : **Fiscal stamp** of 58 Euros (to buy once in France)

. Personal expenses

. AEU housing deposit: about 615 Euros. *It will be returned at the end of the year if no material damage has been caused to the room*

Visa Information

Citizens from Germany, Austria, Belgium, Denmark, Spain, France, Greece, Ireland, Italy, Luxembourg, the Netherlands, Portugal, the UK, Sweden, Cyprus, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Czech Republic, Slovakia, Island, Liechtenstein, Norway, Andorra, Monaco, Switzerland, San Marin and from Vatican are exempted from the visa procedure.

. For students of the following nationalities : Algeria – Argentina - Benin – Brazil – Burkina Faso – Cameroon – Chile – China – Colombia – Comoros - Congo (Brazzaville) – Cote d'Ivoire – Egypt - Gabon – Guinea – India – Japan – Indonesia – Iran- Lebanon – Madagascar – Mali – Morocco – Mauritius – Mexico – Peru – Senegal – Russia – South Korea – Syria – Taiwan – Tunisia – Turkey – USA - Vietnam

An online application procedure has been set up by the French Ministry of Foreign Affairs.
This procedure must be followed and is **mandatory to obtain a student visa**.

More information: please contact Campus France in your home country:

. For students from any other nationality: Please check with the French Consulate which is the closest to your home. It will give the process and the list of required documents to get a visa.

Check <http://www.diplomatie.gouv.fr/fr/le-ministere-et-son-reseau/annuaires-et-adresses-du-maedi/ambassades-et-consulats-francais-a/> > Ambassades et consulats français à l'étranger: this website is done by our Ministry of Foreign Affairs and gives the contacts of French embassies and consulates abroad.

For exchange students staying in France **for 1 semester**, please inform the **agent consulate** if you will **travel outside France or if you will have a salary work in France in order to be delivered the appropriate visa**.

Students need to have received **Université Catholique de Lille invitation letter** (lettre d'invitation) before starting the visa application (the original letter is sent to the home university).

A tourist visa is not sufficient : students will face being expelled from France after 3 months and **any diplomas or credits obtained will not be recognised**.

Please note that students coming without student visa will not be accepted.

Once arrived in France

For students with visa **CESEDA R.311-3 6° (Visa Long Séjour Valant Titre de Séjour) :** you will have **to validate it by OFII** (Office Français de l'Immigration et de l'Intégration) once in France.

*Please don't forget to bring with you the document provided by the French Consulate : **"Visa de Long Séjour – Demande d'attestation OFII"***

Please contact the International Office of your host school or faculty. You will be helped to process the validation of your visa.

For students with visa **"carte de séjour à solliciter** », you will have to apply for a resident permit (**carte de séjour**) once in France. Please contact the International Office of your host school or faculty. You will be helped to apply for a Carte de séjour.

For students with visa **"Dispense temporaire de carte de séjour"**, there is no administrative procedure to do. However, please note that this visa doesn't allow students to extend their stay in France, to have salary work in France and to get ALS (housing subsidy).

Health Insurance Information

Health Insurance Mandatory	<p>For students under 28 years : Even if students come to France with your own health insurance, the French Government requires non European Union students (EU) under 28 years old and spending more than 3 months in France to purchase the French health insurance, called “Sécurité Sociale”.</p> <p>The amount is about 215 Euros/Academic year. The annual premium is to be paid for the entire academic year no matter when students come to France. It is valid from October 1, 2016 to September 30, 2017. It refunds about 70 % of medical costs.</p> <p>On your arrival, please contact the International Office of your host school or faculty in order to fill in the appropriate forms</p> <p>For further information : http://www.ameli.fr/assures/index.php (“Soins et remboursements”)</p> <p>Important: <i>Sécurité sociale doesn't cover you if you travel outside France, in case of repatriation and for civil liability.</i></p> <p>For students over 28 years old, please bring with you proof of your health insurance coverage.</p>
Health insurance Optional	<p>Students have the option of getting complementary financial cover to obtain better refunds. This cover is distinct from the affiliation to Sécurité Sociale. There are several complementary student insurance companies. Most of the students from UCL take out the SMENO: https://www.smeno.com/</p> <p>The costs vary depending on the insurance company and the option chosen.</p>

Orientation Information

Welcome session	Welcome sessions are offered by our schools and faculties.
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UCL International Office opening days and hours	<p>Please don't hesitate to visit the International Office of Université Catholique de Lille for assistance and orientation.</p> <p>It is situated 60 boulevard Vauban, ground floor, room 24</p> <p>Open from Monday to Friday From 9.00 am to 12.30 pm and from 2.00 to 5.30 pm.</p> <p><i>The international office is closed during :</i></p> <ul style="list-style-type: none">. Summer holidays from July 25 to August 28, 2016. Christmas holidays from December 17, 2016 to January 2, 2017
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Additional Information

Additional Information : <http://www.univ-catholille.fr/international-students/admission-registration.asp>